



## **COMMUNITY DEVELOPMENT WORKER**

### **JOB DESCRIPTION**

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| <b>Job Title:</b>          | <b>Community Development Worker</b>   |
| <b>Salary:</b>             | <b>£39,000 pa FTE (= £9,750)</b>  |
| <b>Hours of Work:</b>      | <b>17.5 hours per week (2.5 days)</b>   |
| <b>Length of Contract:</b> | <b>6 months (to 30 November 2026, subject to further funding)</b>                                     |
| <b>Base:</b>               | <b>Manchester Multifaith Centre, Unit 18 The Wesley Centre, Royce Road, Hulme, Manchester M15 5BP</b> |

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The Faith Network for Manchester (FN4M) is looking to engage a Community Development Worker (CDW) to lead on a project commissioned by Manchester City Council's Engagement and Equity Team to establish a Manchester Faith, Belief and Interfaith Covenant

The CDW will coordinate a small team of volunteers and sessional workers to promote this and to develop mapping work of the faith and interfaith communities across Manchester for the benefit of Manchester City Council, the Manchester Integrated Care Partnership and its faith communities, which will include partnership building with other stakeholders.

The Community Development Worker and the team will set up and facilitate a series of workshops, focus groups, listening sessions and roundtables between May and October 2026 (at least one a month, two where possible) utilising clusters of faith and belief groups based on geographic location, faith denominations and various special interest groups to inform their recommendations of how the Manchester Faith, Belief and Interfaith Covenant should be developed.

From each of the sessions that are held, the CDW will invite people to nominate 2 or 3 people to be part of a steering group that will meet to ensure that the participation to establish this Manchester Faith, Belief and Interfaith Covenant is fully representative of all the diverse communities across Manchester, including the smaller grass-roots communities who may not have had a voice or representation previously.

The CDW will be expected to help FN4M fulfil these Outputs and Outcomes as part of the project:

| Outputs   | Outcomes  |
|---|---|
| Directory of Faith Organisations and Groups in Manchester (for 'internal' use)                            | Easier communication between faith and interfaith groups and the city council   |
| List of priorities of different faith and interfaith groups, including new groups identified              | Better communication with an increased number of faith and interfaith groups  |
| A set of commitments from faith and interfaith groups   | A knowledge of what faith communities and groups will do for the public good, outside their own community for the benefit of Manchester |
| A list of hopes and needs from these faith communities and new groups                                     | A better understanding of how to support these communities and work with them   |
| A list of needs and expectations from the City Council and the Equity and Engagement Team                 | A clear understanding of the ask from the City Council with regard to the partnership with the faith organisations                      |
| A set of principles guiding the way the City Council and faith and interfaith organisations work together | A better and more productive way of working together  |
| A proposal for the text and establishment of the Manchester Faith, Belief and Interfaith Covenant         | The agreement and signing of a Manchester Faith, Belief and Interfaith Covenant for our ongoing benefit                                 |

This will enable us (the CDW and FN4M trustees) to codevelop the Manchester Faith, Belief and Interfaith Covenant with members of a diverse range of faith and other communities and Manchester City Council and to evaluate its impact and success going forwards.

The Community Development Worker will report to the Chair of Trustees of FN4M (or their designated deputy) and be accountable to the Board of Trustees of FN4M.

They will also be required to maintain regular liaison with the FN4M officers and Trustees and with the Manchester City Council Engagement and Equity Team.

**To apply for the position please send an expression of interest to [mail@fn4m.org](mailto:mail@fn4m.org) explaining why you think you are right for the job. The deadline for applications is 5pm on 11th May. CVs and referees will be requested later.**

## Person Specification

|                       | <b>Essential Criteria</b>  | <b>Desirable Criteria</b>  |
|-----------------------|--|--|
| <b>Qualifications</b> | <p>Educated to degree level or equivalent experience.</p> <p>Eligible to work in the UK</p> <p>DBS clearance</p>   | <p>Previous experience of working with diverse faiths and cultures</p>   |
| <b>Experience</b>     | <p>Experience of working with a range of faiths and diverse communities in Manchester and Greater Manchester.</p> <p>Experience of community development work.</p>   | <p>An understanding of the diverse communities and the backgrounds of these diverse communities in Manchester.</p> |
| <b>Skills</b>         | <p>Openness and ability to engage with all faith communities, especially minority faith communities.</p> <p>Ability to organise and run workshops, focus groups, listening sessions and roundtables.</p> <p>Facilitation skills for group work</p> <p>Self-direction and self motivation</p> <p>Works well and effectively in a team</p>                                     |  |
| <b>Knowledge</b>      | <p>Knowledge of faith communities and groups in and around Manchester</p> <p>Microsoft packages, including Word, Excel and PowerPoint.</p> <p>Governance procedures.</p> <p>Data protection and confidentiality.</p> <p>An understanding of, and commitment to, inclusion and diversity.</p>   |  |
| <b>Additional</b>     | <p>Willingness and commitment learn about different faiths and faith groups.</p> <p>Willingness and commitment to reach out to people of different faiths, ethnic and cultural backgrounds</p> <p>Flexible with a willingness to work unsociable hours as required.</p> <p>Ability and willingness to travel across the city and to work at other locations as required.</p> | <p>Car driver with use of vehicle and full UK driving license.</p>   |